



Organising a dive with MVSAC

Any club member can organise dives. This guide is an outline for organising your own dives. You can always ask someone for advice.

1. Decide where you want to go diving
2. Check the tides for the dates you are interested in. Neap tides generally give longer slack for wreck diving. Various members can advise on this.
3. Finalise a date and book the boat (if it's a dive with the club RIB, book with the equipment officer)
4. Decide what dives will be suitable
5. Is it a day trip or is accommodation needed?
6. Do you need to make arrangements for meals?
7. Ask people you want to come or send a general email to mole@mvsac.org.uk The club RIB can take a MAXIMUM of 8 divers plus one boat handler. You may need to adapt which dives are suitable, depending on who is coming. Hard boats can often take 10 or 12.
8. For the RIB, make sure you have 2 boat handlers or one if they are not diving
9. If the RIB needs to be taken to the dive site, you will also need someone with a vehicle that can tow the boat
10. Finalise who is diving and check if any instructors are needed
11. Organise buddy pairs and submit to the Diving Officer for approval diving.officer@mvsac.org.uk
12. Once approved, let all the divers know. Make sure you have their contact details and make arrangements for final communications
13. Keep an eye on the weather forecasts – wind and sea state are the main problems but the ultimate responsibility for the boat safety would be with the boat handlers so consult with them (met office inshore waters forecast or www.xcweather.co.uk)
14. Organise the meeting point/time. Will the divers need one cylinder or two? Do they need lunch? Is there time to meet for breakfast before departure?
15. Download and print the log sheet, health baseline and incident report form, organise a clip board/pen to go on the boat. Do you need the boat report form too?
16. Organise the collection of the boat equipment and keys from the Equipment Officer (any non divers will need to wear a lifejacket unless they have alternate buoyancy eg dry suit)

ON THE DAY

17. Check the weather. Remember it is often different weather at the coast. Let everyone know if the dive is on/off as agreed
18. If RIB diving, make sure that you have means to pay for launch/recovery or fuel refills – take card/cash on the boat in a dry bag or box
19. When you meet up, ask everyone to complete the health baseline form and start filling out the dive log sheet
20. If anything changes, such as buddy pairs or dive sites, take advice from the most experienced people on board and make sure any changes are noted on the forms.
21. If any problems/incidents occur- follow procedures in the O2 cylinders/take advice from the boat handler
22. After diving, complete the dive logs, top up the boat fuel (RIB) and carry out any boat procedures needed
23. Total up the costs by the number of divers
24. Submit dive logs to the Diving Office as soon as possible
25. Pay the Treasurer for use of the RIB

Boat Handlers 2015

Harry Cooper, Andy Daniel, Bryan Gooden, Jon Gower, Keith James, Russell Orgill, Steve Pavey, Adam Royce, Chris Knight (Tristan Wood, Sonja Wood, Eric Tenney still in training)